



Monday 20th July, 2020

Dear Parents and Carers

We are looking forward to all pupils returning to school at the start of the new academic year, 3rd September. As this is the government's expectations, you will no longer have the choice to keep your child off school.

I understand that some of you will have concerns about this but be assured that we will be following government guidelines to ensure we 'maximise hygiene and minimise contact and the risk of contamination'. I also know that our children have missed seeing their friends and teachers. We are looking forward to catching up with their news, and helping them settle back into a structured day, engaging in new learning and adapting to new routines.

We have carried out a thorough risk assessment to support the full return of our children; the risk assessment will be posted on our website by Friday 24th July, and will provide you with more detail of our plans and processes to mitigate risk. This risk assessment will apply to all stakeholders: children, staff, parents and visitors. The key actions are listed below:

Structure and Routines:

- Children will be taught in their new classes which you have already been informed of. Many children will also be taught across year groups, e.g. reading, writing, maths and phonics sessions.
- Social distancing will be adhered to wherever possible but parents should be aware that this is not always possible, e.g. play times; therefore, each year group will have allocated break times and a designated outside space to play.
- All classrooms have sanitisers installed outside their classrooms; there are also sinks and hand washing facilities in every classroom.
- If a child becomes ill whilst at school, they will be isolated until a parent can collect them. If they are ill with Covid-19 symptoms, parents must seek guidance for an immediate test - see home school agreement for details. You must inform us of the outcome of the test so that we are able to take further action, if necessary.
- Adults will not be allowed in the school building unless urgent, then strict safety measures will be taken.
- If you wish to contact school, please use the phone or our e-mail address - see above

Recovery Curriculum:

- We have had minimum transition opportunities this year, due to COVID restrictions, and are aware that your child may be anxious as they move into a new year group with new adults. Our timetable and curriculum will support the emotional and social well-being of all of our children, particularly during the first few weeks.
- We have revised our curriculum, for 2020-2021, to give pupils greater opportunities to catch up on lost learning; we will focus on key aspects that your child must learn before moving on to next year's curriculum.
- P.S.H.E, English, maths, science, R.E. and P.E. will be taught across the weekly timetable; other non-core subjects will be taught on special topic days at the beginning and end of each term.
- Government guidance does not allow for singing, contact sports, or whole school activities; therefore, our curriculum will be adapted to reflect this.
- Years 2 to 6 pupils will sit at desks, side by side, all facing the front of the classroom - as per guidelines. We will provide children with their own basic stationery pack. School resources, such as reading books, will be sanitised before being sent home, and will be quarantined on return to school. After the first few weeks, once the children have settled into their new routines, homework will be provided and treated likewise.
- Currently, we are unable to hold large gatherings within school; daily class collective worship will take place in the classroom or outdoors. Unfortunately, we are not allowed to invite parents into school to share special occasions; however, we look forward to a time when we can begin to invite you into school again.

School day:

- All pupils are expected to return to school on Thursday 3rd September. We will have staggered start and end times to our school day to minimise large gatherings at the school entrances; you have already been notified of your times and entry points. Children will enter the school through their designated entrance and will sanitise/ wash their hands on entering the building.
- All children must be escorted to school by a responsible person, minimum age 14, to ensure social distancing en route to and from school. For the time being, Year 6 pupils will not be permitted to walk, to and from school, alone. Children must arrive during the time allotted for their class.
- Break and lunch times will be staggered. Chef will provide hot meals, as usual. If your child brings a packed lunch, it must be in a disposable bag so that we can throw everything away at the end of lunchtime. We will keep packed lunches cool during the warm weather. Children with packed lunches will eat in their classrooms to minimise pupil numbers in the hall.
- Please remember to send a healthy snack each day - such as fruit or a 'nut free' cereal bar - as it is a long morning without any food; neither sweets nor chocolate bars are allowed as snacks in school.
- We will provide disposable cups for drinking water - in the classrooms and in the hall - so please don't send a flask into school.
- Children will be allowed to bring a sun hat and coat to school. Homework and reading books returned to school will be quarantined. Any other items from home will not be allowed into the main school building and will be isolated. Rucksacks, or any other types of bags, must not be brought into school.
- All children must wear school uniform, including black shoes; please ensure all uniform is named. P.E. kit should be brought into school at the beginning of each term, and will be sent home at the end of term for cleaning.
- Each class will be allocated designated toilet areas; these will be shared between two year groups due to the nature of our building. Adults will be deployed to spray the toilet area with sanitiser after every use
- Staff members also have allocated areas for break times and toileting; these are within their phase groups, i.e. two year groups sharing.
- We are hoping to provide a breakfast club; this will be offered to children of working parents only so that we minimise pupil numbers, making it possible for us to continue this provision.
- Our after-school club has now ceased. Lincoln City Football Club will provide a daily after-school club on their premises. If you would like your child to attend, we will escort them to the LCFC ground to ensure their safety.

Our school will look and feel different when your child returns in September, and it is important that we all work together to keep everyone safe. We will continue to monitor the government guidance and hope that we can return to a more open and shared environment soon.

If you have any worries, please e-mail or phone the office. Your child's new teacher will then contact you to discuss your concerns and reassure you about your child's return.

We are looking forward to seeing you all back to school on September 3rd; until then, have a lovely summer break.

Yours faithfully,



Mrs H Wheatley M.A.
Headteacher