



Dream big. Love God. Live well.

Bishop King CE Primary School

Kingsway
Lincoln
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01522 880094

enquiries@bishopking.lincs.sch.uk
www.bishopking.org.uk

1st September 2022

Dear Parents and Carers of Reception pupils,

We are looking forward to your child starting in our Reception class in September. I hope the following information helps support your child's transition to Bishop King school.

To smooth the transition process we have a staggered start:

Week 1: Tuesday 6th September to Friday 9th September, children will attend school from 8.50am to 11.50pm

Week 2: Monday 12th September to Friday 16th September, children will attend school from 8.50am to 12.50pm; this includes the lunch times

Week 3: From Monday 19th September, children will attend school full time. We start at 8.40am - ten minutes earlier than our official school starting time - to carry out our 'Early Bird' activities; end of school collection time is 3.15pm.

Please enter school using the gate entrance on St Andrew's Close; these gates are locked from 8.50am. If you arrive later than this, please report to the main office entrance to sign your child in.

When collecting your child at the end of the day, use the same entrance but walk through to the Early Years' outdoor area where your child's teacher will hand over your child to you.

If the earlier finishing times during the first two weeks is a problem for you, please email enquiries@bishopking.lincs.sch.uk as soon as possible.

School Lunches

We use WisePay to order school meals online (a mobile app is available). You will be provided with a password reset link to create your child's account during the first week of school. Dinners can be ordered weekly or termly. The weekly deadline for ordering school meals is 12.00 noon each Thursday.

Currently the Government pays for all children to have a school meal until the end of Year 2. We encourage all children to have the hot meal; a vegetarian option is available each day. However, there is also the option of a school packed lunch.

If you are entitled to Free School Meals, please apply at: www.lincolnshire.gov.uk/schools-and-education/free-school-meals as this generates additional funding for the school.

Milk

All children under 5 years old are entitled to milk daily which they have at morning break; we will continue to provide this to your child until they leave Reception class.

Fruit

Your child will also be provided with a piece of fruit at morning break time until they leave Year 2.

Allergies

We are a **NO NUT** school so please don't send your child to school with any food that contain nuts.

Please inform us of any allergies that your child has **before** they start school.



Uniform

Our uniform is royal blue and yellow, and consists of:

- Sweatshirt/jumper/cardigan – royal blue
- Polo shirt – yellow
- Skirt/trousers – grey or black
- Summer dress – blue gingham or yellow gingham
- Flat **black** shoes

On PE days, pupils are encouraged to come to school in their PE kit; this consists of:

- Tee shirt – white
- Shorts – black or navy blue
- Black trainers or plimsolls

Please ensure all items of uniform are clearly labelled.

Wrap Around Care:

Breakfast Club - takes place daily in our school hall, it is run by Bishop King school staff. The cost is £2 per session.

Pre-booking is not required but you will need to bring your child to the school hall and sign them in.

The pedestrian gate (to the right of the taxi parking area gate) will be unlocked at 7:50 am, and locked at 8:20 am, so please arrive within this time slot.

Lincoln City Foundation After School Club [Ofsted registration number: RP552042](#)

Lincoln City Foundation After School Club is held on Mondays to Fridays at the LNER Lincoln City football stadium.

Registration forms are available from the school office or you can call them direct on 07884 912028. Children must be registered before they can attend the club, and must book in advance.

At the end of the school day, the After School Club children are escorted, from our school premises to the stadium, by Bishop King and Lincoln City staff to ensure a safe transition.

- A full session (2 hours) costs £5: children to be collected by 5:30 pm
- A one hour session costs £3.50: children to be collected by 4.30 pm

For further information contact: 01522 563792 or 07884912028 or e-mail: education@lincolncityfoundation.co.uk

Please do not hesitate to contact the school office, or your child's class teacher, if you have any further questions. We look forward to welcoming you and your child to our school.

Yours sincerely,

Mrs H Wheatley M.A.
Headteacher